

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, FEBRUARY 18, 2021

6:00 PM

CITY COUNCIL

**John Agenbroad, Mayor
Janie Ridd, Deputy Mayor/Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4
Stephen Harding, At Large
Becky Iverson, At Large**

CITY STAFF

**Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, February 18, 2021 at 6:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: All present. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present. City Planner Dan Boron and Finance Director Jonathan Hudson were also present.

ITEM 3. LEGISLATIVE AGENDA. – Review legislative items slated for February 18.

1) **ORDINANCE: FIRST READING.** AN ORDINANCE AMENDING SECTION 230.03(G) OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, REGARDING DISPOSITION OF SURPLUS PROPERTY.

No discussion.

2) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY OF SPRINGBORO TO PARTICIPATE IN AN AGREEMENT WITH THE WARREN COUNTY ENGINEER'S OFFICE TO PURCHASE ROAD SALT FOR THE 2021-2022 WINTER SEASON.

No discussion.

3) **RESOLUTION:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J.K. MEURER CORP. FOR THE "POLICE DEPARTMENT EXTERIOR SITE IMPROVEMENTS" PROJECT.

No discussion.

ITEM 4. CITY MANAGER. – Issues/Reports.

Mr. Pozzuto commented that he would report on the City's fiber project and the status of the City's salt supply at tonight's Regular Meeting under Reports. Mr. Pozzuto further commented that the Public Works crews have done a phenomenal job of keeping the roads clear. Two local businesses, Dickey's and Mr. Boro's, offered the road crews free lunches to thank them for their snow plowing efforts. Mr. Pozzuto added that the City has received 16 inches of snow over the last six days, and extended periods of snow/ice really deplete the salt supply.

ITEM 5. CLERK OF COUNCIL. – Issues/Reports.

Calendar Events: The next City Council Work Session will be held on Thursday, March 4, 2021 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

(Council and Committee meeting schedules and changes/cancellations are being posted. Details regarding meetings held via video conference will continue to be posted on the City's website under Springboro News.)

ITEM 6. CITY COUNCIL. – Issues/Reports.

Mr. Brunner – No reports.

Mr. Harding – No reports.

Ms. Iverson – Ms. Iverson will present a Planning Commission report at tonight's Regular Meeting under Reports.

Mr. Hanson – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Ridd – Ms. Ridd will present an Architectural Review Board report at tonight's Regular Meeting under Reports.

Mayor Agenbroad – Mayor Agenbroad reiterated that we have a great road crew and their efforts are a great reflection on the City. The road crews do a phenomenal job of plowing our streets and our road conditions are so much better than in other communities.

At this time, Mayor Agenbroad called for a motion under ORC121.22(G) to enter Executive Session to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes will be taken.

Mr. Brunner motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

As a reminder to the public, no votes are taken during Executive Session.

Executive Session: City Council entered Executive Session at approximately 6:10 PM to consider confidential marketing plans of an applicant for economic development assistance

with a project that involves public infrastructure improvements or the extension of utility services that are directly related to project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project.

With no objections, City Council exited Executive Session at approximately 6:55 PM; whereby, no votes were taken.

ITEM 7. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the Thursday, February 18, 2021 City Council Work Session immediately thereafter.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, FEBRUARY 18, 2021

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Janie Ridd, Deputy Mayor/Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4
Stephen Harding, At Large
Becky Iverson, At Large

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, February 18, 2021 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Council Member Becky Iverson.

As a reminder to the public, Mayor Agenbroad stated that City Council is following the recommended social distancing guidelines and is requiring masks during meetings in an effort to keep everyone safe and healthy and help curb the spread of COVID-19.

ITEM 3. ROLL CALL. Agenbroad, **Present**; Brunner, **Present**; Chmiel, **Present**; Hanson, **Present**; Harding, **Present**; Iverson, **Present**; Ridd, **Present**. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present. City Planner Dan Boron and Finance Director Jonathan Hudson were also present.

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF FEBRUARY 4, 2021.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mayor Agenbroad called for a motion to approve the Minutes.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [Approved]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 6:00 PM tonight for approximately 10 minutes to discuss the following legislative items as well as other City business. During the Work Session, City Council entered Executive Session for approximately 45 minutes to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes were taken.

- 1) **ORDINANCE: FIRST READING.** AN ORDINANCE AMENDING SECTION 230.03(G) OF THE CODIFIED ORDINANCES OF THE CITY OF SPRINGBORO, REGARDING DISPOSITION OF SURPLUS PROPERTY, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This is the first reading of an ordinance amending Section 230.03(G) of the City's code regarding disposition of surplus property. The City seeks flexibility in disposing of certain assets no longer deemed necessary (service equipment, etc.) that has met its life expectancy through online auction. The disposal of assets through online auction is permitted pursuant to state law and yields some returns for the City. However, any donation of vehicles to other jurisdictions would continue to be authorized by City Council as has been past practice.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

No action required at this time.

- 2) **RESOLUTION R-21-5:** A RESOLUTION AUTHORIZING THE CITY OF SPRINGBORO TO PARTICIPATE IN AN AGREEMENT WITH THE WARREN COUNTY ENGINEER'S OFFICE TO PURCHASE ROAD SALT FOR THE 2021-2022 WINTER SEASON, was read by the Clerk of Council. Mr. Pozzuto's comments are summarized as follows:

This resolution authorizes the City to participate in an agreement with the Warren County Engineer's Office to purchase road salt for the 2021-2022 season. Over the past several years, the City has purchased road salt through the Warren County Engineer's Office bid process. The City would like to continue to participate in this purchasing process for the 2021-2022 winter season.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-21-5.

Mr. Brunner motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

- 3) **RESOLUTION R-21-6:** A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J.K. MEURER CORP. FOR THE "POLICE DEPARTMENT EXTERIOR SITE IMPROVEMENTS" PROJECT, was read by the Clerk of Council. Mr. Shackelford's comments are summarized as follows:

This resolution authorizes a contract with J.K. Meurer Corp. for the “Police Department Exterior Site Improvements” Project. This project consists of exterior upgrades in the municipal building parking lot including items such as security fencing, gates, lighting and cameras. This project was presented to Council during the budget process as part of the Capital Improvement Program. The low bid was submitted by J.K. Meurer Corp. at \$321,070.20, which came in under the Engineer’s estimate of \$350,000.00.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mayor Agenbroad called for a motion to adopt Resolution R-21-6.

Mr. Hanson motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Brunner, Yes; Ridd, Yes. [7-0]

ITEM 7. REPORTS: Mayor’s Report – Mayor Agenbroad encouraged the public to continue to look for updates regarding meetings and events on the City’s website, social media and newsletters.

In addition, the next City Council Work Session will be held on Thursday, March 4, 2021 at 6:00 PM followed by the Regular Meeting at 7:00 PM in Council Chambers.

City Manager’s Report – Mr. Pozzuto announced that the City’s road crews have done a wonderful job of keeping up with the winter weather conditions and keeping the City’s roads clear. The City has received more than 16 inches of snow over the past six days. During the past six days, the road crew has driven 6,028 miles within the City to plow snow, used 476 tons of salt and incurred approximately \$60,000 in fuel and salt costs. The City has 300 tons of salt remaining. Staff published a press release to the community today to inform the public that salt is scarce everywhere and if it snows in the next few days, road crews will only use salt to treat the main roads, hills, bridges, and main cut throughs in subdivisions. Shorter neighborhood streets and cul-de-sacs will be plowed, but will not be treated with salt. The City is expecting another delivery of salt in the next few days. The City road crews will continue to make sure streets are cleared throughout the community.

In addition, Mr. Pozzuto reported that the City’s fiber project should be underway next week. Point Broadband, a new internet service provider, will be running fiber in the neighborhoods immediately north of the City Building as of March 1. Residents in that area should have access to 1-Gigabit broadband fiber service by August/September of this year. This project will provide City residents with a choice for internet broadband service and support future technologies.

Committee Reports –

Mr. Brunner – No reports.

Mr. Harding – No reports.

Ms. Iverson – Planning Commission – The Planning Commission met on February 10 to address the following items: Final Approval - Site Plan Review, 505 West Central Avenue (SR 73), Tractor Supply Company greenhouse addition, an outdoor structure [Approved]; Discussion - Planning & Zoning Code Text Amendment, Sign Code. This text amendment will be presented to Council in the form of a recommendation in the near future.

Mr. Hanson – No reports.

Mr. Chmiel – No reports.

Deputy Mayor Ridd – Architectural Review Board – The ARB met on February 8 and the board will be soliciting for the 2021 Historic Preservation Awards for preservation projects and/or preservation leadership activities related to the City's historic district and properties. More information regarding the program will be posted on the City's website; please contact City Planner Dan Boron for additional information.

ITEM 8. OTHER BUSINESS. No Other Business.

ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS. Deputy Mayor Ridd commented that the City's wonderful road crews do a great job every year plowing the streets. Ms. Ridd further commented that the recent winter conditions have been unusually difficult and she wanted to pass along that she received a personal text from one of the residents in her ward asking her to please thank everyone on the road crew for doing such a great job with snow removal.

Mr. Pozzuto stated that he would pass this compliment along to the Service Department staff.

ITEM 10. GUEST COMMENTS. No Guest Comments.

ITEM 11. EXECUTIVE SESSION. At this time, Mayor Agenbrood called for a motion under ORC121.22(G) to enter Executive Session to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to the project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project; whereby, no votes will be taken.

Mr. Hanson motioned. Mr. Harding seconded the motion.

No discussion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbrood, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

As a reminder to the public, no votes are taken during Executive Session.

Mayor Agenbrood thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbrood called for a motion to adjourn the televised portion of the meeting at approximately 7:10 PM.

Ms. Iverson motioned. Mr. Harding seconded the motion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbrood, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

Executive Session: City Council entered Executive Session at approximately 7:10 PM to consider confidential marketing plans of an applicant for economic development assistance with a project that involves public infrastructure improvements or the extension of utility services that are directly related to project, and Executive Session is necessary to discuss possible expenditure of public funds relating to the project.

With no objections, City Council exited Executive Session at approximately 7:50 PM; whereby, no votes were taken.

ITEM 12. ADJOURNMENT. Mayor Agenbroad called for a motion to adjourn the Thursday, February 18, 2021 Springboro City Council Regular Meeting immediately thereafter.

Ms. Iverson motioned. Mr. Harding seconded the motion.

VOTE: Brunner, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [7-0]

—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer


