

**CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH**

CITY COUNCIL WORK SESSION

THURSDAY, NOVEMBER 4, 2021

5:30 PM

**(CITY COUNCIL BEGAN THE WORK SESSION AT 5:30 PM
TO ACCOMMODATE THE 5-YEAR CIP PRESENTATION.)**

CITY COUNCIL

**John Agenbroad, Mayor
Janie Ridd, Deputy Mayor/Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4
Stephen Harding, At Large
Becky Iverson, At Large**

CITY STAFF

**Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council**

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Work Session to order on Thursday, November 4, 2021 at 5:30 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. ATTENDANCE. Council: Mr. Brunner was absent. **Staff:** Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present. **The following staff members were present for the 5-Year Capital Improvement Program (2022-2026) presentation/discussion:** Jonathan Hudson, Finance Director; Beth Eaton, Assistant Finance Director; Joannie Kingseed, Assistant Finance Director; Jeff Kruithoff, Police Chief; Elmer Dudas, Development Director; Dan Boron, City Planner; James Rutherford, Assistant Service Director; Matt Lang, IT Director; Mike Eaton, Facilities Manager; Tom West, Golf Course General Manager; Andy Custis, Golf Course Superintendent.

ITEM 3. PRESENTATION. – 5-Year Capital Improvement Program.

The 5-Year Capital Improvement Program (2022-2026) was presented as follows: (A copy of the CIP is on file for reference.)

Mayor Agenbroad opened the presentation by expressing his gratitude for staff and all they do for the City; Council is appreciative of all of staff's efforts. Mayor Agenbroad also congratulated Council Member Hanson in his reelection to City Council. He is glad Mr. Hanson will continue to be part of the team to continue doing great things for the City.

Mr. Pozzuto commented that Mr. Hudson would be running through the basics of the Capital Improvement Program and staff is available to answer any questions that Council might have. Mr. Pozzuto credited staff for looking carefully at the CIP to determine what capital projects are

needed. The essence of this year's CIP is getting back to basics, i.e., maintain the City's current capital assets such as roads, water and sewer systems, golf course, etc.

Mr. Hudson's comments are summarized as follows:

All of the department heads worked to put this CIP together. This is a very hard to time to plan because of the increased costs and delays due to COVID. The current environment is unique, but staff has worked on a solid plan that reinvests in the assets the City already has and provides for some new assets and infrastructure, but really solidifies the capital the City has already built.

This year's CIP is slightly over \$10M in total, which includes the City's debt payment that is tied to the street program. The total for actual capital improvements is \$5.7M. Vehicles and Equipment total \$666,500 and Debt total is \$3.7M.

Total CIP Budgets by year shows that the majority of the City's investments are in core government services including water, streets, parks, sewer, etc., which is where the City's revenue goes year after year.

The 2022-2026 CIP by category shows the City's plan for the next five years. The water number is high indicating a potential large capital investment in the water system; however, excluding that number, the majority of the City's revenue goes toward streets, roads, pavement, which are utilized by people every day and maintains their way of life.

Total Capital Budgets by Year (Including Debt Payments) shows historically where the City stands with respect to capital expenses and the 2022 CIP is approximately at the same point dollarwise as the 2015-2016 CIPs, which is quite remarkable considering what a dollar is worth today versus 2015. Costs have skyrocketed and department heads/staff have done a really good job of being creative and stretching a dollar.

In the General Improvements Fund, \$400,000 is budgeted in 2022 for an Interstate Aesthetics Project at the SR73/I-75 interchange along the corridor to the City of Franklin.

Mr. Pozzuto explained that Interstate Aesthetics Project came out of the Master Plan process and the City is partnering with the City of Franklin on this project. During the DC Fly-In, Clearcreek Township Administrator Matt Clark indicated that the Trustees would like to participate in this project as well as Franklin Township. Therefore, there may be four financial partners in that project to help offset costs. The City has a contract with MKSK to begin the design phase of that project, which will begin next year. Mr. Pozzuto added that there is a safety project scheduled in 2023-2024 to widen SR73 using state grant dollars and they will continue with the Interstate Aesthetics Project when the road widening is complete.

The remaining items in General Improvements include a Service Garage –Floor Replacement Project in 2023 and some landscaping, HVAC and general upkeep items for the Municipal Building in 2023 and 2025.

In the Street Improvements Fund, which is always the largest area of the CIP, the street resurfacing budget is up from prior years. There is a 30% increase in the amount of street paving in 2022 with a 40% increase in cost. The Street Fund includes \$3.2M in debt payments with \$1.6M in revenue in 2022. The debt represents the outstanding debt on the SR73/SR741 Intersection Improvements constructed several years ago. The City will pay off half of that debt in 2022 and the remaining half in 2023. The Street Improvement Fund includes the Street Resurfacing Program List 2022-2026. There are multiple bike path projects included in streets in 2023-2026 year range. Mr. Boron is the lead with respect to the City's bike plan and he is actively seeking as many grants as possible on the local, state and federal levels. The City is currently seeking some local and state grants from some partners including a potential infrastructure bill that may funnel monies to the local level for these projects tying to the feasibility of these bike paths in the out years.

Mr. Hudson asked Mr. Boron for confirmation that these projects comprise the remaining portion of the plan to connect all of the bike paths throughout the community.

Mr. Boron replied yes.

Ms. Iverson asked if the North Park to Gardner Park Trail is a placeholder in case there is a development.

Mr. Boron commented that the North Park to Gardner Park Trail is a placeholder and a grant application has been submitted for that project. The trail is included in the list of projects in the event it is approved for grant monies, which would be a reimbursement grant through the Ohio Department of Natural Resources.

Mr. Hudson concluded his comments regarding streets by stating that the Street Capital Improvement Fund is primarily maintaining existing roads, bike paths and finishing ongoing projects.

In the Park Improvements Fund, there are multiple small improvements at the City's parks, but no large projects. Park projects include routine improvements such as a fence installation at Kacie Janie Park, a pump track at Community Park in 2022, the construction of two new ragball baseball fields at Clearcreek Park and some additional parking over the next two years. Other projects are on the radar to finalize in the out years.

Mr. Pozzuto commented that the SCBA (Springboro Clearcreek Baseball Association) would be providing a financial contribution to the new baseball fields.

Mr. Harding asked if the ballfields would be located on the front side of the shelter.

Mr. Pozzuto replied yes, they would be located on the east side, as the soccer fields have moved to Hazel Woods Park.

In the Water Improvements Fund, \$750,000 has been budgeted for annual Water Main Replacements in order to keep the water mains maintained. Development Director Elmer Dudas and Veolia (Water & Sewer Operations) work to stay ahead of these improvements to prevent the deterioration and breakdown of the water system infrastructure. In addition, the big item in this CIP, under Water Improvements, is Water Softening at a total of \$15M.

Mr. Pozzuto commented that earlier this year the City sent a survey to a sample of residents asking if they would be willing to pay \$8-12.00 per month for water softening. Miami University (Center for Public Management and Regional Affairs) helped the City conduct a scientific survey and the results indicated that 61% of the residents surveyed would be willing to pay that amount for water softening. The fee per month was based on an estimate of a \$12-15 million range for the project with \$12.00 per month being on the higher end. It seems that a majority of the people surveyed are willing to pay for water softening. In the CIP, \$1.5M is budgeted in 2023 for the design of the facility, which is estimated to take 12-18 months and construction of the facility is budgeted at \$13.5M in 2025. This schedule provides a year in between to determine how the project will be funded. The \$1.5M is available in the Water Fund and the City could pay cash for the design of the facility. Internally, staff has been contemplating a few ways to fund the construction of the water softening facility, which include a property tax levy allowing residents to vote on the issue, or a capital bond, which involves incurring debt of \$15M and raising water rates as suggested earlier in the \$8-\$12.00 range based on interest rates, etc. If the City were to raise the rates to cover the cost of the project, the rate increase could be sunset, i.e., when the bonds are paid off, the rate increase drops off. The capital bond cost could be shown separately on utility bills with a sunset date.

Mr. Chmiel asked if a location has been determined for the water softening facility.

Mr. Pozzuto answered that the facility would be located at the water plant. Mr. Pozzuto commented that Burgess & Niple performed the original analysis, which shows a very general layout of where it would be located.

Mr. Dudas commented that staff wanted to see if the facility would fit at the water plant location and the study showed the different processes that could be used. Staff looked at four processes and chose the second least expensive process. These improvements include more than just softening; they include a new generator and clear well, improvements to pumps, etc. These are needed improvements that have been included in the total cost of the project. The budgeted number is actually larger than the isolated cost of the water softening.

Ms. Ridd asked if those water system improvements are necessitated by the water softening project.

Mr. Dudas explained that those projects are necessary improvements regardless of whether or not the City moves forward with the water softening project. For example, the generator is over 20 years old and reaching its life expectancy. Mr. Dudas commented that the generator was in the CIP last year, but in this year's CIP, it has been added to the overall water softening project.

Mr. Hanson asked how water softening would impact the general maintenance of the water system. Specifically, would it cause a significant increase in maintenance moving forward?

Mr. Pozzuto replied yes, they anticipate approximately \$500,000 per year to maintain the water softening plant. Mr. Pozzuto asked Mr. Dudas if the system would start degrading the sewer system.

Mr. Dudas explained that the effluent from this process flows to the sewer system, but neither the sewer system nor the sewer plant need to be upgraded with the water softening system they have chosen. Mr. Dudas added that the City would probably need an additional employee from Veolia to manage the water softening plant as part of the operating cost, but as far as the sewer cost of this project, there will be some costs, but the majority of the project will be water.

Mr. Murphy commented that the City is considering basically the same system that Miamisburg has put in, based on some research, Miamisburg has not experienced any destruction or deterioration of their water distribution system since the water softening system has been operating. Mr. Murphy further commented that his major concern with softening the water is with pipes that have build-up inside, which might come loose and end up in someone's sink or water heater. Mr. Murphy reiterated that, that was his big concern from a distribution standpoint, but Miamisburg has had very few issues and they are using the same type of system the City would be implementing here.

Mr. Pozzuto confirmed that this is the most popular water softening system.

Mr. Dudas commented that it is actually the second most popular system. Mr. Dudas added that Warren County is installing a different system due to the location of the facility next to a water body that can handle the effluent from the plant. The City only has ditches along the highway; therefore, the only choice is to have the effluent go to the sewer. The water softening system staff chose works the best for our location and is much cheaper than the system that Warren County is installing.

Mr. Pozzuto reiterated that the budgeted numbers for the Water Softening Project in 2023 and 2025 are placeholders right now while Council and staff take a more in depth look at the project.

Ms. Iverson asked what a typical water softener would cost for a homeowner.

Mr. Rutherford answered up to \$2,000.

Mr. Pozzuto commented that homeowners would still be able to use their water softener. Mr. Pozzuto explained that the water softening system would not soften the water to the levels of an in-home water softener, but would help to supplement the effects of in-home water softeners. In other words, the water softening system would not render in-home water softeners useless. People will still want to use their water softeners; however, they may not require as much salt, the softening level could be decreased, they would last longer, etc.

Ms. Iverson commented that \$12 per month is still so much cheaper than a water softener.

Mr. Hanson added that the additional fee would only be charged until the water softening project is paid for.

Mayor Agenbroad commented that dishwashers and water heaters are really damaged by the hard water.

Mr. Pozzuto commented that the water softening system would absolutely help with those issues.

Ms. Ridd inquired regarding a previous discussion, possibly last year, concerning the need to replace the irrigation at Heatherwoode Golf Course, but she did not see that project listed under Water or Golf Capital.

Mr. Hudson commented that they would discuss that project under Golf Capital.

In the Sewer Improvements Fund, \$400,000 is budgeted in 2022 to finish the Wastewater Treatment Plant Blower Replacement Project; the first part of this project was completed this year. Additional sewer CIP projects include the Villages of Creekside Lift Station Relief and other preventative maintenance projects to keep the sewer system functioning properly and prevent as many problems as possible.

Mr. Dudas commented that the City did apply for a grant for the Wastewater Treatment Plant Blower Replacement Project for \$450,000.

Mr. Hanson inquired regarding the status of the Villages of Creekside Lift Station Relief Project.

Mr. Dudas commented the staff has been working on that issue for many years; however, he believes that next year the project will be moving forward.

Mr. Pozzuto explained that, unfortunately to remove that lift station, the Bailey Property on Red Lion has to develop. The City has been waiting 18 years for the Bailey Property to develop and staff plans to take steps in 2022 to address that lift station.

Mr. Hudson continued his comments regarding the Sewer Fund, which also includes replacement of back-up generators for the sewer plant and lift stations. Mr. Hudson explained that, as part of the City's fiber project, the City will be running fiber to some of the lift stations and other outposts in order to have everything networked on one system and will not need to replace the existing radio system. Council recently approved this project and work will be starting very soon, which should help make some of these costs more manageable in the future.

In the Trash Capital Improvements Fund, there are no CIP related projects.

In the Storm Water Utility Improvements Fund, \$75,000 has been budgeted on an annual basis for the City's Catch Basin Replacement Program to maintain the City's storm water system. In addition, the Storm Water Fund includes storm sewer work performed in conjunction with street projects.

In reference to Heatherwoode Golf Course, Mr. Hudson briefly commented that it has been a record year for golf with respect to number of rounds, number of visitors, etc., and the golf course is in great shape thanks to General Manager Tom West, Golf Course Superintendent Andy Custis and Facilities Manager Mike Eaton. More play as well as ageing of the course will require some upkeep, some of which has been put off, and it is now time to address these outstanding issues.

In the Golf Capital Improvements Fund, Capital items in 2022 include Emergency Funds for incidental issues such as emergency repairs, golf carts, etc., a PA System Upgrade budgeted at \$20,000, which includes upgrading the PA system both outside and inside, as well as Clubhouse Improvements such as new umbrellas, carpet and tile replacement, and general maintenance. In addition, the Golf CIP includes Flood Infrastructure Improvements, which includes a storage facility, where the golf course staff keeps the chemicals and some of the equipment that is currently in a flood plain. The storage facility needs to be built up to secure literally \$100,000 worth of chemicals from flowing downriver. There is also some funding budgeted for bridge repair/replacement work that needs to be done on some of the bridges on the course. The CIP reflects a conservative total for these improvements in lieu of requesting emergency appropriations to cover costs. These projects are necessary to make sure that, that half of the course remains accessible and to keep chemicals used at the golf course above the flood plain and not potentially flowing down river. Not to overstate these issues, but this work really needs to be done.

Mr. Harding commented that the storage facility has been a topic of discussion for a while.

Mr. Pozzuto commented that the project has been delayed too long and has to be done. Mr. Pozzuto further commented that they included the bridge repairs under Flood Infrastructure to tackle it all at once. This project has been discussed and postponed for probably 10 years.

Mr. Hanson asked what the projected revenue is for the golf course over this five-year period.

Mr. Hudson replied that it is projected to be approximately \$12M.

Mr. Hanson commented that when people see \$3M in expenses, it is easier to see that it will pay for itself based on the projected revenues.

Mr. Hudson commented that, over a five-year period at the current pace, golf course revenue should be approximately \$12M. Mr. Hudson added that they are hoping to generate additional revenue in a few other ways; however, it will not take the \$12M to \$18M, but it could take that \$12M to \$13.5M, which makes a difference.

Mr. Pozzuto commented that rates have been raised at the golf course. They are focusing on the revenue side of the golf course while continuing to look at the expense side to cut expenses as much as possible. Daily rates have been raised and they intend to raise rates on golf outings, i.e., there will be rate increases as costs keep going up.

Mr. Hudson reiterated that these Flood Infrastructure projects are necessary based on their location and to prevent potentially critical issues at the golf course.

Mr. Hudson continued by commenting that the golf CIP also includes a new Hole #12 Tee and Hole #6 Tee in 2023 and 2024 respectively and Cart Path Replacement in 2026, which will

need to be upgraded. Mr. Hudson pointed out that it is less costly to repave the cart path than to completely rebuild the path. As far as the irrigation project at the golf course, staff has begun actively looking at some ways to finance and implement that project, but until staff has finalized where the funding will be paid from it has been left out of the CIP for the time being. They will probably revisit that project next year and staff will continue to work on it in the interim.

Ms. Iverson inquired regarding banquet services with respect to COVID and people possibly wanting to be outside. She specifically asked if the golf course was set up for outside tents, heaters and accommodations, and is that something people are asking for.

Mr. West commented that people are not really requesting that type of accommodation outside. They do have the tent structure on top of the cart barn that they use for outside ceremonies, but typically once the weather starts getting cooler people want to be inside.

Ms. Iverson commented that she was just thinking of extending the dining room area out.

Mr. Pozzuto commented that it has been discussed, but it would be very expensive and he does not know what the return on the investment would be, but it would probably not be as much as we would like.

Ms. Iverson commented that she was thinking of possibly a temporary tent.

Mr. Pozzuto clarified that she was referring to a tent to extend the dining area.

Mr. West commented that the tent that is now on top of the cart barn was adjacent to the Heritage Room downstairs and it was not utilized any more than the tent upstairs. Mr. West referenced a larger event where the food was placed under the tent, which provided more seating space in the dining room, and that it one option they can look at again. Mr. West reiterated that there has not been a demand for that set up.

Mr. Pozzuto asked Ms. Iverson if she was thinking about COVID and people not wanting to be inside.

Mr. Iverson commented yes or even because people are thinking more creatively about space especially if it is temporary and they do not have to build something.

Mr. Pozzuto commented that staff has looked at both scenarios, using tents and possibly extending that area, but it would be an expensive venture.

Ms. Ridd commented that she does not know if the golf course loses events because the clubhouse cannot accommodate them, but that could always be used as overflow space.

Mr. Pozzuto commented that there are some larger groups that the golf course cannot accommodate.

Mr. West commented that they have lost a couple of events because of their size. For example, a company has grown larger than what the clubhouse can accommodate; therefore, they did lose a couple of holiday parties.

Ms. Ridd commented that it may not justify an expansion.

Mr. Pozzuto agreed and stated that he does not think that the golf course is losing that many banquet groups to justify it.

Mayor Agenbroad commented that they looked at this possibility about five years ago and it was estimated to be \$1M and would be an even higher number now.

Mr. Pozzuto agreed.

Mayor Agenbroad also commented that he knows how hard everyone works at the golf course and one of the best moves the City has ever made was to make golf course staff employees of the City. Golf course employees have lived up to it by working hard and it is amazing that nobody stays in their lane; everybody does whatever has to be done. For example, when Jason Keller (F&B Director) left Heatherwoode, the employees really picked up the slack. On behalf of Council, Mayor Agenbroad thanked Heatherwoode staff for an outstanding job. He added that people talk about our great golf course all of the time and it is nice to hear from people about Heatherwoode.

In the Vehicles and Equipment Requests for 2022, Mr. Hudson commented that requests include umbrellas for the golf course, the regular rotation of police vehicles, and various mowers and pickup trucks for the Public Works Department to support the maintenance and upkeep of roadways, facilities, etc. Mr. Hudson commented that the cost of dump trucks right now is outrageous compared to five or six years ago, if they are even available. Overall, there is nothing substantial to note in the Vehicles and Equipment portion of the CIP.

Mr. Hudson concluded his comments regarding the 5-Year CIP by reiterating that there are no new, large projects aside from the proposed Water Softening Project. This CIP is mostly reinvestment in the City's current facilities and assets as well as necessary maintenance.

Mr. Harding inquired regarding the pickup trucks.

Mr. Murphy commented that he was told that by the time January rolls around, they would not be able to purchase a 2022 model; they will no longer be available. It looks like it will be mid-Spring to early summer before they can actually purchase a new pickup truck for a commercial fleet and that vehicle would be a 2023 model.

Mr. Pozzuto asked Chief Kruihoff if the same would apply to cruisers.

Chief Kruihoff commented that he thinks it will be the same.

There were no further questions or discussion regarding the City's 5-Year CIP.

On behalf of City Council, Mayor Agenbroad commented that he appreciates staff's time each year preparing and presenting the CIP.

(Council continued the Work Session discussion after a brief break.)

ITEM 4. LEGISLATIVE AGENDA. – Review legislative items slated for November 4.

MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (2022-2026)

- 1) EMERGENCY ORDINANCE: FIRST READING.** AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF SPRINGBORO, OHIO AND DECLARING AN EMERGENCY.

Staff has requested that Council consider waiving the second and third reading of Legislative Item 1, an Emergency Ordinance in order to expedite the annual update of the City's codebook.

There were no objections of Council to this request.

Mayor Agenbroad noted that a motion would be in order at tonight's Regular Meeting to consider suspending the rules and waiving the second and third readings of this legislative item.

ITEM 5. CITY MANAGER. – Issues/Reports.

Mr. Pozzuto commented on the following items:

Downtown Wi-Fi Project: Duke Energy has added all of the Wi-Fi receptacles to the new streetlights downtown. It is anticipated that the free public Wi-Fi service should be available to the public by the Christmas in Springboro Festival. Signage will be posted to advertise that service.

Heatherwoode Golf Course Update: Matt Cole (Heatherwoode Golf Pro) was recently named a Calloway Master Fitter for golf clubs. Mr. Cole is one of only two in the entire State of Ohio.

New Staff Member: Kristen Gopman, was hired from the City of Moraine as the Assistant Finance Director started November 1. Ms. Gopman is being trained to replace Assistant Finance Director Joannie Kingseed when she retires in the next year or so. Staff wanted to make sure there was ample time to train Ms. Gopman in all aspects of the Tax Department.

LIME (Local Income Tax Made Easy) Program: LIME is approaching the testing phase. Fifteen people were selected to test the program. Following the test, there were still some minor issues and bugs. Tomorrow the program will be transferred to a secure server in order to start beta testing. Council will be given an opportunity in December to test the program to see how it works and looks. Phase two of this project is potentially licensing the program and selling it to other communities and staff will be meeting with the City Attorney to discuss the future possibilities of the program. Numerous communities from the Cincinnati area as well as the City of Franklin, etc. expressing interest in the program.

ITEM 6. CLERK OF COUNCIL. – Issues/Reports.

Calendar Events: Veterans Day is observed Thursday, November 11 (City Offices Closed) Christmas in Historic Springboro Festival, November 19-21, Downtown; Opening Ceremonies on Friday at 6:45 PM at the gazebo at Rotary Park and Parade at Noon on Saturday on S. Main Street. Parade information will be forwarded to Council at the next Work Session.

The next City Council Work Session will be held on Thursday, November 18 at 5:30 PM in the Community Room to accommodate the 2022 Budget Presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

Council Members-Elect: Council Members who were reelected to office will take the Oath of Office and be Sworn In on December 16.

ITEM 7. CITY COUNCIL. – Issues/Reports.

Mr. Harding – No reports.

Mr. Hanson – No reports.

Mr. Chmiel – *The Park Board met last night and discussed the open seat on the board for a term beginning in 2022. The Park Board has, in the past, interviewed applicants for open seats. There is currently only one applicant, but the board would still like to meet with that individual at the beginning of January to discuss what is involved in board service.*

Ms. Martin confirmed that the appointment to the Park Board would be postponed until Park Board was able to interview the applicant.

Mr. Chmiel stated that the applicant could attend the Park Board meeting on the first Wednesday in January for an interview. Mr. Chmiel asked Ms. Martin to forward the information to Sharon Rottert (Park Board Secretary) to share with the board.

Mr. Chmiel further stated that Jim Crabtree is retiring from service on the board, which is why there will be an open seat in January.

Ms. Martin commented that she has reached out to Mr. Crabtree with an invitation to attend a Council meeting in December to be recognized for his service. Mr. Crabtree has served on the Park Board for 16 years.

Ms. Iverson – No reports.

Deputy Mayor Ridd – No reports.

Mayor Agenbroad – No reports.

At this time, Mayor Agenbroad called for a motion, under ORC121.22(G), to enter Executive Session to discuss pending litigation in conference with the City Law Director; whereby, no votes will be taken.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Ridd, Yes. [6-0]

As a reminder to the public, no votes are taken during Executive Session.

Executive Session: *City Council entered Executive Session at approximately 6:25 PM to discuss imminent litigation in conference with the City Law Director.*

With no objections, City Council exited Executive Session at approximately 6:55 PM; whereby, no votes were taken.

ITEM 8. ADJOURNMENT. *With no further discussion, Mayor Agenbroad adjourned the Thursday, November 4, 2021 City Council Work Session at approximately 6:55 PM.*

CITY OF SPRINGBORO
320 W. CENTRAL AVENUE, SPRINGBORO, OH

CITY COUNCIL REGULAR MEETING

THURSDAY, NOVEMBER 4, 2021

7:00 PM

CITY COUNCIL

John Agenbroad, Mayor
Janie Ridd, Deputy Mayor/Ward 1
Dale Brunner, Ward 2
Jack Hanson, Ward 3
Jim Chmiel, Ward 4
Stephen Harding, At Large
Becky Iverson, At Large

CITY STAFF

Chris Pozzuto, City Manager
Greg Shackelford, Assistant City Manager
Gerald McDonald, Law Director
Lori Martin, Clerk of Council

ITEM 1. CALL TO ORDER. Mayor Agenbroad called the Springboro, Ohio City Council Regular Meeting of Thursday, November 4, 2021 to order at 7:00 PM in Council Chambers at the Springboro Municipal Building, 320 W. Central Avenue, Springboro, Ohio.

ITEM 2. PLEDGE OF ALLEGIANCE. Mayor Agenbroad led the Pledge of Allegiance.

Invocation by Council Member Becky Iverson.

ITEM 3. ROLL CALL. Agenbroad, Present; Brunner, Absent; Chmiel, Present; Hanson, Present; Harding, Present; Iverson, Present; Ridd, Present. Staff: Mr. Pozzuto, Mr. Shackelford, Mr. McDonald and Ms. Martin were present.

Mayor Agenbroad called for a motion to excuse Council Member Brunner.

Mr. Harding motioned. Ms. Iverson seconded the motion.

No discussion.

VOTE: Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes Ridd, Yes; Iverson, Yes. [6-0]

ITEM 4. APPROVAL OF MINUTES: THE MINUTES OF THE CITY COUNCIL WORK SESSION AND REGULAR MEETING OF OCTOBER 21, 2021.

Mayor Agenbroad presented the minutes for additions/corrections. No additions/corrections.

Mayor Agenbroad called for a motion to approve the Minutes.

Mr. Harding motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Ridd, Yes. [6-0]

ITEM 5. PRESENTATIONS: No Presentations.

ITEM 6. LEGISLATION: City Council held a Work Session at 5:30 PM tonight for approximately one hour to discuss the City's 5-Year Capital Improvement Program and the following legislative items as well as other City business. During the Work Session, City Council entered Executive Session for approximately 30 minutes to discuss pending litigation in conference with the City Law Director; whereby, no votes were taken.

MOTION: TO APPROVE THE CITY OF SPRINGBORO 5-YEAR CAPITAL IMPROVEMENT PROGRAM (2022-2026)

Mayor Agenbroad called for a motion to approve the City of Springboro 5-Year Capital Improvement Program (CIP) 2022-2026.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Mr. Chmiel motioned. Mr. Hanson seconded the motion.

At this time, Deputy Mayor Ridd thanked staff for preparing the 5-Year CIP. She added that staff does a great job every year to keep costs on target and keep our community safe.

Ms. Iverson commented that the presentations are always very clear and she knows it is a lot of work to build that kind of presentation. Ms. Iverson further commented that to be able to present it in a way that is very easy to understand, very clear and very responsible with respect to the budget, helps Council do its due diligence, and she thanked staff for their work on the CIP.

There were no further comments regarding this item.

VOTE: Harding, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes. [6-0]

- 1) ORDINANCE O-21-24: FIRST READING.** AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF SPRINGBORO, OHIO AND DECLARING AN EMERGENCY, was read by the Clerk of Council. Ms. Martin's comments are summarized as follows:

This is the first reading of an ordinance to approve the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances of Springboro, Ohio. This ordinance represents our annual code update, which incorporates all of the legislation adopted by Council over the past year in areas such as Administration, Streets, Utilities and Public Services and Planning and Zoning into the City's Code. This particular update covers April 2020 - June 2021 during which time local and state amendments revised approximately 140 pages of the codebook reflecting any new and amended language. This ordinance also adopts amendments to the Traffic and General Offenses Codes enacted by the State General Assembly through June 2021. The on-line version of the code will be updated as well and is linked to the City's website under "City Ordinances and Laws" for the public to access.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

As discussed at the Work Session, Mayor Agenbroad called for a motion to suspend the rules and waive the second and third reading of Legislative Item 1, an Emergency Ordinance.

Ms. Iverson motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Ridd, Yes. [6-0]

Mayor Agenbroad called for a motion to adopt Ordinance O-21-24.

Mr. Chmiel motioned. Ms. Ridd seconded the motion.

No discussion.

VOTE: Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes; Ridd, Yes. [6-0]

ITEM 7. REPORTS: Mayor's Report – Veterans Day observed, November 11 (City Offices Closed). The Springboro Historical Society will be sponsoring a Veterans Day Celebration on November 11, 9AM-2PM at the Historical Society Museum, 110 S. Main Street with refreshments. The Miami Valley Communications Council will be taking videos of veterans' stories to play on their local cable channels. Christmas in Historic Springboro Festival, November 19-21, Downtown with Opening Ceremonies on Friday at 6:45 PM at the gazebo at Rotary Park and the parade at Noon on Saturday on S. Main Street.

In addition, the next City Council Work Session will be held on Thursday, November 18 at 5:30 PM in the Community Room to accommodate the 2022 Budget Presentation followed by the Regular Meeting at 7:00 PM in Council Chambers.

City Manager's Report – Mr. Pozzuto reported on the following items:

Downtown Wi-Fi Project: Duke Energy has installed all of the Wi-Fi receptacles on the new streetlights in the downtown district, which was the second phase of that project. It is anticipated that the new free public Wi-Fi will be available in the downtown area in time for the Christmas in Springboro Festival.

Golf Course Update: Matt Cole, the teaching professional at Heatherwoode, recently earned the title of Calloway Master Fitter. Mr. Cole is actually only one of two in the State of Ohio to be named a member of Calloway's National Fitting Board. Mr. Pozzuto congratulated Mr. Cole on this accomplishment.

Committee Reports –

Mr. Harding – No reports.

Mr. Hanson – No reports.

Mr. Chmiel – No reports.

Ms. Iverson – No reports.

Deputy Mayor Ridd – No reports.

- ITEM 8. OTHER BUSINESS.** Mayor Agenbroad called for a motion to ratify the negotiated OPBA Sergeants & Police Officers Union Contract for a 3-year term. Mayor Agenbroad thanked Mr. Shackelford for working with the union to reach an agreement.

Mayor Agenbroad presented the item for questions/comments of Council. No questions/comments.

Ms. Ridd motioned. Mr. Harding seconded the motion.

Mr. Shackelford commented that he appreciates the very good working relationship we have with our Police Department with minimal issues over the last three years, and he looks forward to many more great years to come.

Mayor Agenbroad commented that we have an excellent relationship with our Police Department under the command of Chief Kruithoff.

VOTE: Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes; Hanson, Yes; Harding, Yes. [6-0]

- ITEM 9. FINAL COUNCIL AND MANAGER COMMENTS.** Council Member Harding invited everyone to Roush Stadium in Kettering this Sunday for the Pee Wee Football Super Bowl. The Springboro Wee Panthers have four teams going to the Super Bowl, a bantam team and a third, fifth and sixth grade team. Mr. Harding thanked the Miami Valley Communications Council and their staff for volunteering their time, and students from Kettering and other local schools, who will be there to broadcast the games for grandparents, parents and others who are unable to attend. The games will be live streamed via a link on the wojfc.org website. Mr. Harding again thanked the MVCC for helping broadcast these games live on such short notice.

Mr. Hanson inquired as to the progress of the fiber optic project in the Spice Rack neighborhood.

Mr. Pozzuto responded that he contacted Point Broadband last week, but he has not received an update. However, they are very close to lighting up the fiber in that neighborhood and customers should be connected by the end of November. Mr. Pozzuto is expecting a full schedule from Point Broadband's marketing team soon. Mr. Pozzuto will report to Council and the public as soon as he receives that information.

On behalf of Council, Mayor Agenbroad congratulated Council Member Hanson on his reelection and is glad to have Mr. Hanson as part of this team. Mayor Agenbroad stated that we do a lot of good things together, and Council and staff want to continue working for the people.

- ITEM 10. GUEST COMMENTS.** Mayor Agenbroad invited any guests that wished to be heard to approach the podium, state their name and address for the record, and make their comments accordingly.

Guest Comments are summarized as follows:

1) Aaron Primm, Dayton Mediation Center, 371 W. 2nd Street, Dayton – Mr. Primm commented on the Dayton Mediation Center's programming, which extends into Springboro and covers all of Montgomery County. The Dayton Mediation Center is part of the Department of Planning, Neighborhoods & Development and is comprised of five full-time employees and

six contractors. The center has been in existence for approximately 40 years and they support people in the midst of conflict who contact the center for mediation assistance if possible; however, mediation is a voluntary process. Mr. Primm serves as a neutral third party as part of the mediation process. The center has multiple programs to assist people whether it is through Montgomery County Juvenile Court for parenting time, truancy, juvenile diversion, Dayton Municipal Court, Small Claims Court as well as evictions. The program has expanded throughout the county and Dayton Mediation Center materials are now distributed with every eviction filing in the City of Dayton as well as the Vandalia Municipal Court, Kettering Municipal Court and Montgomery County Municipal Courts. Individuals using those court systems are able to call the center to find out if mediation is possible. When mediation is not possible, the center can provide conflict coaching to the individual concerning the situation. Mr. Primm is there to support them as a neutral third party in their efforts to reach some type of resolution. Mr. Primm noted that he is not an attorney, but he has been around these agencies working with property management, property owners and residents as well as going to court on a regular basis. They focus on conflict resolution, but also support people when they are not able to reach a resolution by suggesting resources such as rental assistance. Many people do not know rental assistance is available and property owners and property management companies do not realize that they can initiate this process with their resident. The Dayton Mediation Center programming is free because they are subsidized through ESGCB money through the county and the city. Individuals can call and utilize the center's services for free. Mr. Primm offered to answer any questions.

There were no question of Council.

Mr. Primm distributed Dayton Mediation Center informational materials for reference.

Mayor Agenbroad thanked Mr. Primm for his comments.

No other guests came forward.

ITEM 11. EXECUTIVE SESSION. No Executive Session.

ITEM 12. ADJOURNMENT. Mayor Agenbroad thanked the MVCC for tonight's telecast and scheduled rebroadcasts of this Springboro City Council Meeting.

Mayor Agenbroad called for a motion to adjourn the Thursday, November 4, 2021 Springboro City Council Regular Meeting at approximately 7:15 PM.

Mr. Harding motioned. Mr. Hanson seconded the motion.

No discussion.

VOTE: Hanson, Yes; Harding, Yes; Ridd, Yes; Iverson, Yes; Agenbroad, Yes; Chmiel, Yes. [6-0]

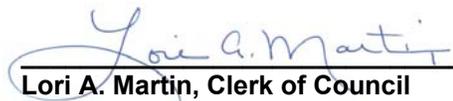
—MEETING ADJOURNED—



John H. Agenbroad, Mayor

John H. Agenbroad

Presiding Officer



Lori A. Martin, Clerk of Council