



### ELECTRONIC DROPBOX SUBMISSION FORM

NAME	
PHONE #	
E-MAIL	



To help us process your request, please check the one reason below that best describes why you are submitting documents and follow the related instructions.

<input type="checkbox"/>	I am uploading additional documents to support a previously filed tax return.
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<input type="checkbox"/>	Someone in the Tax Department requested this information.
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<input type="checkbox"/>	A Tax Department staff member is helping me complete my tax return; I am uploading the forms she requested of me. I understand that I will receive my return via secure E-mail at the address noted above.
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**Reminder:** In order to help you with your return we need:

- All W-2(s) from your employer(s)
- Page 1 of your Federal Form 1040 or pages 1 & 2 of your Federal Form 1040-SR
- Any of the following Federal schedules/forms you may have filed: Schedule 1, Schedule C, Schedule E, Form 4797, Schedule F, Form 4835